**MISSISSIPPI COUNTY, ARKANSAS, E.O.C.**

**EARLY CHILDHOOD EDUCATION DEPARTMENT**

1304.50 (a) (1-5); 1304.50 (b) (1-7); 1304.50 (g) (1-2)

**PROGRAM GOVERNANCE**

**POLICY**:

Every Head Start Program must have parent participation in the process of making decisions about the nature and operation of the Head Start Program.

**PROCEDURE:**

**2.0 Policy Council (Grantee)**

2.1 The Policy Council holds its monthly meeting <when; i.e., “on the fourth Tuesday of each month with the support of the Parent Engagement Coordinator.

2.2 The Policy Council votes on the composition of its next Policy Council in November or December.

1. The Parent Engagement Coordinator communicates the decision to applicable parties within 7 days of the vote.
2. A typical PC composition includes:
	* 1. parents from the program Parent Committee
		2. community representatives approved by the Parent Policy Council

2.3 The first order of business of the newly established Policy Council is to elect Officers. Also, during the first meeting:

1. The Policy Council approves representative/s to the governing body.
2. The Policy Council elects one representative and an alternate to the State Head Start Association.