

**MISSISSIPPI COUNTY, ARKANSAS, E.O.C.
EARLY CHILDHOOD EDUCATION DEPARTMENT**

INDIVIDUALIZED HEALTH PLAN

§1302.42, 1302.46, 1302.41

GOAL STATEMENT- MCAEOC will strive for excellence by enhancing educational services to support school readiness of children that will maximize their potential to enter kindergarten with a solid foundation for reading success.

POLICY:

Head Start will recognize and respond to individual health needs.

PROCEDURE:

1. Head Start will develop and implement an individual health plan for children who:
 - a. Have a chronic condition requiring adaptations in daily activities
 - b. Needs medication regularly; that cannot be given before or after school
 - c. Requires a specialized emergency plan
2. Program staff will notify the Health Specialist or school nurse/health aid of children enrolling in the program who need an individualized health plan.
3. The Health Specialist or Family Services Advocate in collaboration with the child's family, classroom staff, medical professionals, and other relevant management staff (e.g., disabilities, nutrition, and education) will develop a written health care plan to serve as a guide to meeting the child's health needs.
4. The parent will be asked to sign a release of information allowing the program to obtain relevant medical information and recommendations from the child's physician/medical provider to develop the plan.
5. The child's Individual Health Plan will at a minimum, provide guidance on:
 - a. What accommodations are needed in daily programming including meals, playing, resting/sleeping, and toileting
 - b. When and how to give medication and who is to give it Individualized Health Plan
 - c. When and how to perform required medical procedures, and who may perform them
 - d. What procedures to follow in the event of a medical emergency
6. The Health Specialist with assistance from other management staff will arrange and/or provide training needed for staff to effectively implement and follow the health plan.
7. Plans will be monitored regularly and updated as needed.
8. Individualized Health Plans are considered confidential and will be filed in the child's individual health folder.